



VENDOR APPLICATION

April 16-18, 2010

(Friday 3 p.m., Saturday 10 a.m. to 10 p.m. and Sunday Noon to 5 p.m.)
West Hills College Campus, LEMOORE

TYPE OF VENDOR (check one)

Food Commercial Political/Information Non-Profit or Chamber Artisan/Crafts (100% handmade by vendor)

Vendor / Business Name: _____ Contact Name : _____
 Address: _____ City: _____ Zip: _____
 Business Phone: (____) _____ Cell: (____) _____ Fax: (____) _____
 Email: _____ Website: _____
 Non-profit IRS# _____ Health Department Permit # _____

Only listed items will be allowed for sale in your booth: (continue on a separate piece of paper if needed) PLEASE PRINT CLEARLY

List all electrical equipment to be used at event. **It is IMPORTANT that the following information is complete and absolutely correct (continue on a separate piece of paper if needed):**

| Equipment Description | Amps | Voltage | Watts |
|-----------------------|------|---------|-------|
| | | 110 | |
| | | 110 | |

PLEASE MARK APPROPRIATE BOX

| TYPE OF VENDOR | FEES | TOTAL FEE TO BE PAID |
|--|----------|----------------------|
| Food | \$350.00 | |
| Commercial | \$300.00 | |
| Lemoore Chamber Members and Non Profit Organizations | \$100.00 | |
| Chamber Members w/ad* | 0 | |
| Political /Information ONLY | \$100.00 | |
| Artisan/Craft | \$150.00 | |
| Electricity | \$ 25.00 | |
| TOTAL COST | | \$ |

By signing the Vendor Application and Agreement, you expressly agree to waive any right to recourse or to demand refund or claim damages. The interpretation of all rules and regulations is the sole responsibility of the Lemoore Chamber of Commerce (LCOC) and all decisions of the LCOC shall be final and enforceable. The undersigned has read the event regulations which are hereby part of this contract and by signature below agrees to adhere/abide by them. I realize if I, my company, or any of my workers or contractors violate any of the regulations, I will automatically forfeit my vending space, the opportunity to sell products/services, and that I will not receive a refund of fees. The undersigned also certifies that he/she is authorized 1) to execute on behalf of the group and 2) accept legal process on behalf of the group. The undersigned acknowledges that all information submitted in this application is correct, and agrees to indemnify and hold harmless LCOC, West Hills College and the City of Lemoore from all damages, liabilities, cost and expenditures, including attorney's fees and costs of defense, which may arise from the undersigned's use of the West Hills College property during the event.

Signature _____ **Date** _____

If you wish to pay by VISA or MASTERCARD PRINT NAME AS IT APPEARS ON CARD: _____

CREDIT CARD # _____ - _____ - _____ - _____ EXPIRATION DATE: ____/____

CARD HOLDER SIGNATURE: _____ DATE: _____

Please read and initial Vendor / Event Regulations on the reverse side of this form
 Both sides of forms must be completed and mailed, faxed, or e-mailed with payment.

VENDOR / EVENT REGULATIONS

(PLEASE INITIAL EACH AS YOUR ACKNOWLEDGEMENT OF EACH REGULATION)

- **VENDOR SPACE FEES- this a Three Day Event** 3 -10 p.m. Friday, April 16th; 10 a.m. - 10 p.m. Saturday, April 17th; and Noon - 5 p.m. Sunday, April 19th.
 - Food Vendors \$ 350.00
 - Commercial Vendors \$300.00
 - Political / Information Vendor \$100
 - Lemoore Chamber Members and Non Profit Organizations \$100.00 - *Lemoore Chamber members who place an ad in the Pizza Press will receive a FREE vendor booth!
 - Artisan/Craft Vendors (100% Handmade by Vendor) \$150.00
1. _____ Special request (e.g. Booth location, proximity to other vendors, etc...) should be made on this application but are not guaranteed or implied.
 2. _____ Booth size is 15x12 feet. Vendors occupying more than 15x12 foot space must reserve two spaces.
 3. _____ Absolutely no sharing of booth space with other vendors.
 4. _____ The event will occur rain or shine, **fees will not be refunded due to inclement weather** or Acts of God.
 5. _____ Selection of vendors is at the discretion of the Lemoore Chamber of Commerce (LCOC) based on the vendor's ability to enhance the overall event image --**LCOC reserves the right to refuse or reassign space at any time.**
 6. _____ **Vendors do not have exclusivity on any one product type.**
 7. _____ All vendor merchandise must be approved through the application process. **Only items listed can be sold or displayed.** Prices must be clearly posted on or around all products. Violations will result in cancellation of vendor contract and forfeiture of vending space and all fees.
 8. _____ Vendors will be allowed to enter with vehicles for set up between Noon and 2 p.m. Friday; 7 a.m. and 9 a.m. Saturday; and 9-11 a.m. on Sunday. All vehicles must be removed from the area within 30 minutes prior to event start time.
Vehicles are not allowed in the event area during event hours.
 9. _____ All vendors must be fully operational at the start time of the event and operate the entire duration of the event. **No early breakdown allowed.** No late set-up will be allowed once the event has begun
 10. _____ Absolutely no alcoholic beverages are allowed outside of the designated beer garden area
 11. _____ Solicitation of sales, funds, signatures, etc. must be confined to your booth space.
 12. _____ Vendors are responsible for providing canopies, tables, chairs and all other necessary equipment. Vendors must supply trash cans for garbage inside their booth space. Excess garbage must be placed inside the event dumpsters at the end of the day. **Space must be left clean and free of all trash at the end of the event.**
 14. _____ **All FOOD and RIDES/INFLATABLE VENDORS** are required to submit a certificate of general liability insurance naming the Lemoore Chamber of Commerce, 300 E Street Lemoore, CA 93245 and West Hills College – Lemoore, 100 College Dr., Lemoore CA 93245 as additionally insured for \$1 million.
 15. _____ **Food Vendors** using grills or open flames must have the proper fire extinguisher at their space and proper waste cans.
 16. _____ All food handlers must comply and meet with the Kings County Health Department requirements and provide a Kings County Food Handlers Certificate.
 17. _____ If repair and/or cleaning costs are incurred and the LCOC determines that the vendor is responsible, those costs shall be reimbursed in full to the LCOC by the vendor within 10 days of the LCOC written demand for such costs.
 18. _____ **In the event that a vendor for any reason does not comply with the regulations of this event, the event staff reserves the right to immediately close down that vendor – no refund will be granted.**

ELECTRICAL INFORMATION

Please note that **220V WILL NOT** be available. Only 110 Volt power will be available. If using event-supplied electricity, each appliance, light or piece of equipment must be on its own outlet. Vendors paying for electricity will be provided with two outlets. Limited electricity available. If additional electricity is needed, vendor must provide their own generator. Please advise the Chamber of such, so that appropriate vendor spot can be designated.

ALL APPLICATIONS MUST BE RECEIVED BY APRIL 2, 2009

Make checks payable to Lemoore Chamber of Commerce or LCOC.

**Mail this completed application with your payment to: Lemoore Chamber, 300 E Street, Lemoore, CA 93245
or FAX to 559-924-4520**

or e-mail to: ceo@lemoorechamberofcommerce.com

For more information about the Central Valley Pizza Festival:

Lemoore Chamber Office: 559-924-6401

Lemoore Chamber of Commerce Website: www.lemoorechamberofcommerce.com

Email: ceo@lemoorechamberofcommerce.com